

**Purpose:** This policy establishes criteria for qualified CTFD fire apparatus driver/operators to maintain their qualifications on individual CTFD apparatus.

**Administration:** The Fire Chief, Assistant Fire Chief and Deputy Chief of Training will have joint responsibility for administration of this policy within the scope of their job descriptions.

### **Maintenance Requirements**

- There are no qualification maintenance requirements for U42-1, C42 and C42-1.
- Qualified driver/operators for U42, B42, B42-1 and B42-2 must log a minimum of five (5) miles of road driving and operate the CAFS unit or pump on these apparatus a minimum of one (1) time every six months to maintain their driver/operator qualification.
- Qualified driver/operators for E42, E42-1, E42-2, ET42, T42 and T42-1 must log a minimum of five (5) miles of road driving and operate the pumps on these apparatus a minimum of one (1) time every four months to maintain their driver/operator qualification.
- Qualified driver/operators for R42 and TW42 must log a minimum of five (5) miles of road driving and operate the on-board hydraulic systems and equipment (e.g. rescue tool systems, aerial device, etc.) on these apparatus a minimum of one (1) time every four months to maintain qualification on these apparatus.
- These qualification maintenance requirements can be completed during activities associated with training or drills, non-emergency details, or dispatched calls for service, or may be completed during self-qualification maintenance sessions at the convenience of the individual driver/operator.

### **Documentation**

- Completion of apparatus driver log sheets (kept in each apparatus or with each apparatus at its assigned station) shall constitute sufficient documentation of compliance with driving mileage requirements under this policy.
- Listing on the fire report as the driver of a CTFD apparatus on a dispatched call when the apparatus is in operation on scene (pump, aerial device, rescue tools, etc. in use) shall constitute sufficient documentation of compliance with apparatus operation requirements under this policy.
- Qualification maintenance activities for apparatus operations carried out during training, drills or other details should be documented on the Crew Activity sheet for the drill by the Duty Officer, Officer in Charge, or Deputy Chief of Training.
- Driver/operators completing operations qualification maintenance activities on their own (not during training, drills, details, dispatched calls, etc.) shall be documented on a Crew Activity sheet completed by the driver/operator(s) when these activities are completed.

### **Lapsed Qualifications**

- The Deputy Chief of Training, with assistance from the Captains, will monitor compliance with this qualification maintenance process.
- Any qualified CTFD driver/operator failing to complete his/her qualification maintenance requirements on one or more CTFD apparatus shall be notified by the Deputy Chief of Training.
  - The Deputy Chief of Training may grant the driver/operator a grace period of not more than 30 days during which he/she may comply with qualification maintenance requirements for the CTFD apparatus in question.
  - A qualified driver/operator may be granted only one (1) such grace period per year per apparatus, not to exceed a total of three grace periods in total per year.

- Failure to comply with qualification maintenance requirements shall result in revocation of driver/operator qualification(s) on all CTFD apparatus for which qualification maintenance requirements have not been met.
- Driver/operators whose qualifications have been revoked for failure to complete qualification maintenance requirements may apply to re-qualify on the apparatus for which qualifications have been revoked after a waiting period of one (1) month.
  - Application for re-qualification must be made in writing to the Deputy Chief of Training.
  - Re-qualification on apparatus will follow the practice and testing process for experienced driver/operators given under Policy 8.8 New Driver Qualification.

**Traffic Accidents, Offenses and Criminal Actions**

- A CTFD apparatus driver/operator who is the driver of any vehicle involved in any traffic accident at any time shall notify the Deputy Chief of Training and will be subject to review of his/her driver/operator status by the Fire Chief, Assistant Fire Chief and Deputy Chief of Training.
  - This section includes, *but is not limited to*, traffic accidents which occur while operating CTFD apparatus.
  - The Fire Chief, Assistant Fire Chief and Deputy Chief of Training may choose to continue, suspend or revoke driver/operator status as a result of involvement in any traffic accident on any or all CTFD apparatus at their sole discretion.
- A driver/operator convicted of any summary traffic violation at any time shall notify the Deputy Chief of Training and will be subject to review of his/her driver/operator status by the Fire Chief, Assistant Fire Chief and Deputy Chief of Training.
  - The Fire Chief, Assistant Fire Chief and Deputy Chief of Training may choose to continue, suspend or revoke driver/operator status as a result of a summary traffic violation conviction on any or all CTFD apparatus at their sole discretion.
- A driver/operator convicted of any misdemeanor or felony traffic violation at any time shall notify the Deputy Chief of Training and will be subject to an immediate suspension of driver/operator status on all CTFD apparatus for a period of 30 days.
  - The Fire Chief, Assistant Fire Chief and Deputy Chief of Training will review the circumstances of the driver/operator's offense during this 30 day period, and may choose to reinstate driver/operator status, extend the suspension, or revoke driver/operator status on any or all CTFD apparatus at their sole discretion.
  - Conviction for Driving While Intoxicated or any conviction for a traffic offense which results in injury or death will result in immediate revocation of driver/operator status for all CTFD apparatus.
- A driver/operator convicted of any non-traffic misdemeanor offense at any time shall notify the Assistant Fire Chief and will be subject to an immediate suspension of driver/operator status on all CTFD apparatus for a period of 30 days.
  - The Fire Chief, Assistant Fire Chief and Deputy Chief of Training will review the circumstances of the driver/operator's offense during this 30 day period, and may choose to reinstate driver/operator status, extend the suspension, or revoke driver/operator status on any or all CTFD apparatus at their sole discretion.
- A driver/operator convicted of any non-traffic felony offense at any time shall notify the Assistant Fire Chief and will be subject to immediate revocation of driver/operator status for all CTFD apparatus.

**VEHICLES**

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- All driver/operators must agree to periodic checks of their driving and/or criminal records, as needed to determine suitability for continued driver/operator status for CTFD apparatus.
  - Failure to disclose any conviction of any type within 30 days of a verdict will result in immediate revocation of driver/operator status for all CTFD apparatus.
- A driver/operator whose driver/operator status has been revoked under this section of this policy may apply for re-qualification after a waiting period of not less than one (1) year and will be treated as a new driver/operator, as detailed under Policy 8.8 New Driver Qualification.

**References:**

Policy 8.8 New Driver Qualifications